

DRAFT

COMMISSION MEETING MINUTES
June 16, 2015

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on June 16, 2015 at 10 am. Members present were Commissioner P. Bret Millburn - Chair, Commissioner John Petroff, Jr., Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 A.M. on June 16, 2015.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

Presentation of donation to Bountiful Davis Arts Center

Public Notice given that Commission Meeting will be canceled on June 23, 2015

Report to the Community by Brigadier General L. Neil Thurgood, US Army – June 22 @ 6:00 PM, Bountiful City Hall

BUSINESS/ACTION

Annette Hanson, Davis County Community & Economic Development, presenting:

Agreement with Linc Hospitality Inc. – interior design & purchasing for Davis Conference Center (payable)

Mark Langston, Davis County Information Services Director, presenting:

Statement of Work with CrossMatch – fixing the OTN/TCN issue, finger printing, and transferring mugshots (payable)

Dave Hansen, Davis County Legacy Events Center Director, presenting:

Application to Rocky Mountain Professional Rodeo Association (RMPRA) – rodeo at 2015 Davis County Fair (payable)

Summary list of agreements - events being held at the Legacy Event Center (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement Zions Bank – sponsor of the 2015 Davis County Fair (receivable)

Tony Zambrana, Davis County Grants Auditor, presenting:

Agreement with The Road Home – Community Development Block Grant (CDBG) funding (payable)

Agreement with Syracuse City – Community Development Block Grant (CDBG) funding (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

User Agreements with various agencies (14) – access to the UCJIS files with non-disclosure (n/a)

Centerville Police Department	Syracuse Police Department
Clinton Police Department	USDA Forest Service, Law Enforcement & Investigations
Davis County Animal Care & Control	US Postal Service Office of Inspector General
Davis Metro Narcotics Strike Force	US Marshal Service
Farmington Police Department	Utah Department of Corrections – Farmington Adult Probation & Parole
Kaysville Police Department	Utah Division of State Parks and Recreation
Sunset Police Department	Utah Highway Patrol, Section 3

Lewis Garrett, Davis County Health Department Director, presenting:

Agreement with Ace Food Handler – recognized as a Utah State approved vendor of food handler training (receivable)

Agreement with Robert Barton – recognized as a Utah State approved vendor of food handler training (receivable)

Agreement with Utah Dept. of Environmental Quality - annual funding for environmental services (receivable)

Agreement with Stericycle – medical waste disposal (payable)

Agreement with Retired Senior Volunteer Program – provide volunteers at Hill Air Force Base Thrift Shop (n/a)

Agreement with Retired Senior Volunteer Program – provide volunteers at Tolman Elementary School (n/a)

Agreement with Retired Senior Volunteer Program – provide volunteers at Valley View Elementary School (n/a)

Agreements with Service Providers (43) – provide direct purchase of needed in-home services for clients (payable)

1 st MedAlert, Inc.	Essential Care
Acorn Care, LLC dba Homewatch Caregivers of Utah	Kal Medical Supplies Inc.
Acumen Fiscal Agent LLC	Legacy House of Bountiful
AFI Advanced Care Home Health, LLC	Managing Home Care, Inc. dba Home Instead Senior Care
Alert Utah/Choice Home Medical	Medsource, Inc.

Applegate Home Health & Hospice, LLC	Mountain Region Hospice & Homecare, LLC
Apple Tree Assisted Living	Mytrex, Inc. dba Rescue Alert
Apple Village Assisted Living	Neighborhood House Adult Day Care
Aspire Home Health & Personal Care	Pioneer Medical Services
R & L At Home Personal Care dba At Home Personal Care	Quality Home Health & Hospice
At Home Service, Inc.	Red Rock Medical Supply
Beaver Valley Hospital dba Rocky Mountain Care Clearfield	Right At Home of Davis and Weber Counties
Brightwork	Select Home Care
Burchcreek Homecare	South Davis Home Health & Hospice
Canyon Home Care & Hospice	Suzy's Senior Companionship Services
Caregiver Support Network	Synergy Home Care of Northern Utah
Cascade Springs Home Healthcare	Tender Personal Care
CNS Corp. dba CNS Home Health Plus	Trusted Care Resources
Comfort Keepers	Wasatch Home Helpers & Direct Link
Country Niche Adult Day Care	Welcome Home Assisted Living
Do It For You	Youthtrack, Inc. dba ResCare Home Care
Dignity Home Health & Hospice	

Neal Geddes, Davis County Chief Deputy County Attorney, presenting:
Agreement with Journal Technologies, Inc. – software license and support (payable)
Agreement with Journal Technologies, Inc. – professional services to implement and support software (n/a)

Curtis Koch, Davis County Clerk/Auditor, presenting:
Resolution to approve and adopt the 2015 Certified Tax Rates to levy a tax on the taxable real and personal property within Davis County

BOARD OF EQUALIZATION
Request approval of the Property Tax Register

CONSENT ITEMS
Meeting Minutes - June 9, 2015
Check Registers

COMMISSIONER COMMENTS **PUBLIC COMMENTS** (3 Minutes per Person)

Lewis Garrett, Davis County Health Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Public notice has been posted no commission meeting next Tuesday, 2 of 3 commissioners out of town, going to FEMA training law enforcement first responders in Emmetsburg, Maryland. Valuable in event of major emergency, work with one another.

Brigadier General L. Neil Thurgood, US Army, will report June 22 at 6 pm in Bountiful City Hall. Insights of experience in military affairs.

Presentation of donation to Bountiful Davis Arts Center Emma Dugal introduced Jon Bouwhuis, BDAC Chair, Board of Trustees and Hillary Westover, BDAC marketing director. Commissioner Millburn explained there was action taken in last week’s Commission meeting to approve a donation recommended by the Tourism Tax Advisory Board to the Bountiful Davis Arts Center (BDAC) in the amount of \$25,000.00. In attendance to receive the donation was buzz about bdac, opportunity, com smith in couple times, excited about art center, a lot of energy, space is beautiful, talked to a lot of visitors, tracking visitors. Increased energy at art center a lot due to support of Davis County. Cm – 24 hours piano playing, 88 hours, 1 hour each key Petroff, successful happy to report, because of that and other donations, we had enough to purchase a Steinway grand piano, 100% purchased through donated funds. Incredible support from community. Continuous music. Pictures.

Annette Hanson, Davis County Community & Economic Development, presented agreement #2015-254 with Linc Hospitality, Inc., for interior design and purchasing for the Davis Conference Center. Annette gave a brief history of the DCC. It opened in 2004 and was referred to as the gem of the County. She likened it to the gem in her wedding ring and said gems need to be cleaned and polished. Likewise, the DCC is in need of some polishing to retain its value. To update the 10 year old Conference Center with fresh paint, new

carpet, lighting fixtures, tables, chairs and design features, an RFP was sent out in April and opened May 12 in Commission Meeting. Linc Hospitality, the original designer, was the only one who responded and after review, was accepted. The payable contract amount is \$596,491.95. Contract period is not to exceed 12 months. Commissioner Petroff commented the DCC is the only place large enough to include a large group of people at events in Davis County. "I think the Conference Center has been a tremendous asset not only for the tourism aspect that it brings, but just for the aspect of the citizens and the leadership of all the different segments of government in the community and Davis County to get together." Commissioner Millburn agreed and commented on the value of the DCC as a resource to enhance tourism and general economic development in the County.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Services Director, presented statement of work #2015-255 with CrossMatch. This fixes the OTN office tracking number.TCN issues, data entry of who did this modifies the finger printing and transferring mugshots to CrossMatch. Modifying the codes of the finger printing system and transferring mugshots to CrossMatch. The payable contract amount is \$1,200.00. The contract date is until canceled.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Dave Hansen, Davis County Legacy Events Center Director, presented the following:

Application #2015-256 to Rocky Mountain Professional Rodeo Association (RMPRA) for sanction of the rodeo at the 2015 Davis County Fair. Dave explained that by sanctioning, RMPRA notifies the cowboys of the association of the opportunity to ride in that particular rodeo. The purpose of the association is to provide rules and standards, as well as getting cowboys to your rodeo. The contract amount is \$40.00. The contract period is August 14-15, 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary of contracts #2015-257 with the Legacy Events Center.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented agreement #2015-258 with Zions Bank for sponsorship of the 2015 Davis County Fair, including 2 banners supplied by Zions to be hung at the Fair entrances. The receivable contract amount is \$500.00. The contract period is June through August 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony Zambrana, Davis County Grants Auditor, presented the following agreements:

Agreement #2015- 259 with The Road Home for Community Development Block Grant (CDBG) funding for salaries and benefits of shelter monitors who provide front-line support to residents at the Community Shelter in Salt Lake City. The payable amount is \$15,000.00. The contract period is July 1, 2014 through December 31, 2015.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015- 260 with Syracuse City for Community Development Block Grant (CDBG)

funding for construction of Smedley Acres culinary waterline project Phase 2. This will replace a 6 inch waterline with an 8 inch line and associated work. Commissioner Millburn reviewed the CDBG funds are federal dollars that are administered by the County to be expended to help the low to moderate income community. Commissioner Petroff asked if this agreement will overlap into next year. Tony explained because these 2 contracts are being processed near the tail end of the fiscal year, the contracts are being extended to allow time to expend the money. The payable amount is \$286,295.00. The contract period is July 1, 2014 through May 31, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, gave further clarification – since we transferred the new aphis Automated Independent Identification machine, we had some problems with the way the offenses were being reported to BCI, so what was happening we would take the finger prints, they couldn't receive them, garbage in garbage out. In every legislative session, we have to ensure the codes, as well as the statute we are sending them are exactly accurate. Otherwise, it gets kicked back by BCI. Utah County was also having problems with the system.

Chief Deputy Kevin Fielding, presented the following user agreements with entities receiving dispatch services to allow access to the UCJIS (Utah Criminal Justice Information System) files with non-disclosure statements:

Agreement #2015-261	Centerville Police Department
Agreement #2015-262	Clinton Police Department
Agreement #2015-263	Davis County Care & Control
Agreement #2015-264	Davis Metro Narcotics Strike Force
Agreement #2015-265	Farmington Police Department
Agreement #2015-266	Kaysville Police Department
Agreement #2015-267	Sunset Police Department
Agreement #2015-268	Syracuse Police Department
Agreement #2015-269	USDA Forest Service, Law Enforcement & Investigations
Agreement #2015-270	US Postal Service, Office of Inspector General
Agreement #2015-271	US Marshal Service
Agreement #2015-272	Utah Department of Corrections – Farmington Adult Probation & Parole
Agreement #2015-273	Utah Division of State Parks & Recreation
Agreement #2015-274	Utah Highway Patrol, Section 3

No monies are exchanged. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Lewis Garrett, Davis County Health Department Director, presented the following agreements:

Agreement #2015-275 with Ace Food Handler to be recognized as a Utah State approved vendor of services for an acceptable and valid means of food handler training as outlined in the Utah Administrative Code. The receivable amount is \$15.00 per successful trainee. The contract period is from signage date to termination.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2015- 276 with Robert Barton to be recognized as a Utah State approved vendor of services for an acceptable and valid means of food handler training as outlined in the Utah Administrative Code. The receivable amount is \$15.00 per successful trainee. The contract period is from signage date to termination.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

Agreement #2015-277 with the Utah Department of Environmental Quality for the annual renewal of the environmental services contract funding services for air quality, drinking water, solid and hazardous waste/used oil, water quality/mercury and radiation control/radon. The receivable contract amount is \$80,523.00 that includes a local match amount of \$19,723.00. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

Agreement #2015- 278 with Stericycle for disposal of medical waste. The payable contract amount is \$21,564.00 as billed. The contract period is 2 years from the signage date with an automatic renewal unless terminated within specifications.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

Agreement #2015- 279 with the Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Hill Air Force Base Thrift Shop. There is no contract dollar amount. The contract period is April 14, 2015 through April 14, 2018.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

Agreement #2015-280 with the Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Tolman Elementary School. There is no contract dollar amount. The contract period is August 31, 2015 through May 20, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

Agreement #2015-281 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Valley View Elementary School. There is no contract dollar amount. The contract period is April 8, 2015 through June 1, 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk /Auditor.

The following agreements are with service providers for direct purchase of needed in-home service for eligible Medicaid clients. Any willing provider is considered. Background and license checks have been done on the providers:

- Agreement #2015-282 1st MedAlert , Inc.
- Agreement #2015-283 Acorn Care LLC dba Homewatch Caregivers of Utah
- Agreement #2015-284 Acumen Fiscal Agent LLC
- Agreement #2015-285 AFI Advanced Care Home Health LLC
- Agreement #2015-286 Alert Utah/Choice Home Medical
- Agreement #2015-287 Applegate Home Health & Hospice, LLC
- Agreement #2015-288 Apple Tree Assisted Living
- Agreement #2015-289 Apple Village Assisted Living
- Agreement #2015-290 Aspire Home Health & Personal Care
- Agreement #2015-291 R & L At Home Personal Care dba At Home Personal Care
- Agreement #2015-292 At Home Service, Inc.
- Agreement #2015-293 Beaver Valley Hospital dba Rocky Mountain Care Clearfield
- Agreement #2015-294 Brightwork
- Agreement #2015-295 Burchcreek Homecare

- Agreement #2015-296 Canyon Home Care & Hospice
- Agreement #2015-297 Caregiver Support Network
- Agreement #2015-298 Cascade Springs Home Healthcare
- Agreement #2015-299 CNS Corporation dba CNS Home Health Plus
- Agreement #2015-300 Comfort Keepers
- Agreement #2015-301 Country Niche Adult Day Care
- Agreement #2015-302 Do It For You
- Agreement #2015-303 Dignity Home Health & Hospice
- Agreement #2015-304 Essential Care
- Agreement #2015-305 Kal Medical Supplies Inc.
- Agreement #2015-306 Legacy House of Bountiful
- Agreement #2015-307 Managing Home Care Inc. dba Home Instead Senior Care
- Agreement #2015-308 Medsource
- Agreement #2015-309 Mountain Region Hospice & Homecare, LLC
- Agreement #2015-310 Mytrex Inc. dba Rescue Alert
- Agreement #2015-311 Neighborhood House Adult Day Care
- Agreement #2015-312 Pioneer Medical Services
- Agreement #2015-313 Quality Home Health & Hospice
- Agreement #2015-314 Red Rock Medical Supply
- Agreement #2015-315 Right At Home of Davis and Weber Counties
- Agreement #2015-316 Select Home Care
- Agreement #2015-317 South Davis Home Health & Hospice
- Agreement #2015-318 Suzy’s Senior Companionship Services
- Agreement #2015-319 Synergy Home Care of Northern Utah
- Agreement #2015-320 Tender Personal Care
- Agreement #2015-321 Trusted Care Resources
- Agreement #2015-322 Wasatch Home Helpers & Direct Link
- Agreement #2015-323 Welcome Home Assisted Living
- Agreement #2015-324 Youthtrack Inc., dba ResCare Home Care

The payable contract amount is n/a. The contract period is July 1, 2015 through June 20, 2017.

Commissioner Smith made a motion to approve all agreements. Commissioner Petroff seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Neal Geddes, Davis County Chief Deputy County Attorney, requested 2 agreements with Journal Technologies, Inc. be tabled.

Commissioner Petroff made a motion to table the agreements. Commissioner Smith seconded the motion. All voted aye.

Curtis Koch, Davis County Clerk/Auditor, presented Resolution to Adopt 2015 Certified Tax Rate for Davis County, Davis County Library and Davis County Special Services #2015-325 to levy a tax on the taxable real and personal property within Davis County for 2015

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax
Registers
approved

Diane Law, Davis County Tax Administration, presented the Property Tax Register which reflected 22 corrections and 12 VA tax abatements requested for approval. Commissioner Petroff made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Commission
Mtg minutes
approved

Commissioner Petroff made a motion to approve the Commission Meeting minutes of June 9, 2015. Commissioner Smith seconded the motion. All voted aye.

Check

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion

Registers approved

by Commissioner Petroff. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner Comments

Commissioner Comments:
Commissioner Millburn – NARUC
Curtis Koch expressed appreciation for staff

Meeting Adjourned

Clerk/Auditor

Chair